

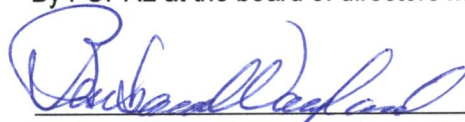
**AGREEMENT**  
between  
**FRIENDS OF POINT ROBERTS LIBRARY (FOPRL)**  
and  
**POINT ROBERTS PARK AND RECREATION DISTRICT #1 (PRPR)**

**HOW FOPRL TRANSFERS FUNDS TO PRPR FOR NEW LIBRARY CONSTRUCTION OUTLAYS**

1. The bills from the architect, the building contractor, and any other construction related bills are to go to the PRPR Board of Commissioners for review and approval. Likewise, the PRPR Board must approve any required contracts. All payments against approved invoices or requests for progress payments pursuant to applicable contracts are made by warrants issued by the Whatcom County Treasurer on behalf of the PRPR.
2. At least once a month, following its regular meeting or a special meeting, the PRPR Board will certify and document to the FOPRL the bills approved for payment under the New Library Project. Certification will be evidenced by memorandum or email message from the PRPR chairperson (or designee) to the FOPRL treasurer along with copies of the approved bills. A record of all approvals will also be contained in the PRPR Board meeting minutes.
3. By adopting this procedure, the FOPRL Board authorizes the FOPRL treasurer to disperse funds to the PRPR for all certified expenses without further consultation with the FOPRL Board.
4. The FOPRL treasurer will transfer money, as agreed under paragraph 3 above, in a timely manner, by check made payable to Point Roberts Park and Recreation District #1 and delivered to the PRPR's chairperson, secretary/bookkeeper, or other designated representative by hand or by USPS mail (PO Box 156, Point Roberts, WA 98281-0156). If the FOPRL treasurer is unable to perform this duty, any FOPRL officer who is not also a PRPR commissioner may act in his stead.
5. The total amount transferred from FOPRL to PRPR shall not exceed the total amount raised by FOPRL for the new library building.
6. Disputes relating to transfer of funds shall be resolved by good faith negotiation between the PRPR Board or designated representative and the FOPRL Board or designated representative, if possible. If necessary, either the PRPR or the FOPRL may request the Whatcom County Library System to mediate the dispute.

**ADOPTED:** By PRPR at the monthly meeting on 13 April 2015, and  
By FOPRL at the board of directors meeting on 25 April 2015.


**For FOPRL:**

  
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Barbara Wayland, President

Date

4/25/2015

**For PRPR:**

  
\_\_\_\_\_  
Mark A. Robbins, Chairperson

Date

4/25/15