

Friends of the Point Roberts Library

Board Meeting

April 23, 2014

Present: Judy Ross, Ed Park, Barbara Wayland, Mark Robbins, Kris Lomedico, Margot Griffiths

Absent: Louise Cassidy

Approval of Minutes of March 18, 2014 meeting. Motion: Mark Robbins, Seconded: Judy Ross. All in favor.

The Design Committee for the new library: The Board of Directors confirmed that Judith Wolfman will be head of the Design Committee and that the Board will solicit applications for membership on the committee at the AGM. Then the Board will select the final members for the committee.

1. **Naming a candidate for Vice-president:** Stephen Falk was added to the slate of nominees for next year's Board officers, for the position of vice-president
2. **Library Support Committee Representative:** Louise Cassidy is on the slate for LSC representative.
3. **Slate of Officers for 2014 Board:** Mark Robbins moved that the slate be:
 - a. **President:** Barb Wayland
 - b. **Treasurer:** Ed Park
 - c. **Secretary:** Margot Griffiths

Kris Lomedico seconded the motion. All in favor.
4. **Confirmation of Bylaw Changes:** Mark presented the three changes to the bylaws:
 - a. the creation of the office of a vice-president
 - b. changes to article 5: "Duties of Officers" The vice-president shall act as president in the absence of the president of the board.
 - c. Insertion of a new section 3: stating there will be an audit every 2 years if either of those years involve receipts of over \$50,000.

Ed moved that we present the above changes to the bylaws at the Annual General Meeting

Kris seconded. All in favor.

5. **Clarification of record keeping responsibilities:** Ed proposed that records be kept by the secretary. Margot agreed to take possession of all the records, and agreed to assess what goes in the library filing cabinet and what is stored in her home.
6. **Payment of fundraising expenses LIC or LSC?** With the advent of a new bank account for the LIC, fund raising expenses will now be paid out of that account. Dues from FOPRL membership will be paid into the general account of FOPRL.
7. **Who is responsible for the annual report the the IRS?** The treasurer.
8. **Who signs the IRS tax exemption receipts?** Any board member can sign. Checks go first to Judy, who will inform Margot to write a thank you note. Then checks will be handed over to Ed for deposit, issuing of a receipt and record keeping.

Other Business

Annual General Meeting Order of Business

1. Payment of Dues: as people check in at the door, Kris will greet and collect dues. The receipt for dues will be used as credential for voting. Receipts will be numbered for Heidi Baxter's door prizes.
2. Order of guest speakers:
 - a. Christine Perkins—the changing role of libraries in the 21st century
 - b. David King—presentation of new library architecture and design
 - c. Judy Ross—update on LIC
 - d. Kris Lomedico—presentation of Maple Beach mini library project. Kris will also speak to upcoming events, including a puppet show this summer. She will also distribute feedback forms for ideas for the new library.

At the end of the meeting there will be an open forum for questions and answers.

Housekeeping Details for AGM: Barb will bring coffee from Dylans, Kris will provide sugar and cream from the library's supply. Kris will also provide sweets and savory foods.

Margot will place information on tables: financial statements, changes to the bylaws, minutes from the last AGM, minutes from the special meeting of FOPRL and feedback sheets on the AGM.

Meeting adjourned at 4:07pm.

Respectfully submitted,

Margot Griffiths, secretary.